

1. Introduction

This document provides terms of reference for a project to be carried out by Wharton Consulting and funded by UK Sport to develop the BSS Vision, Mission, Strategy and Key Performance Indicators.

2. Responsibilities

The work will be carried out by Dr Sarah Rowell from Wharton Consulting. Dr Rowell will report back to the BSS Board and will involve the Board throughout her work. The BSS CEO will take responsibility for liaising with Dr Rowell and controlling the finances of the study work.

3. Time scale

The study will be completed by March 2015.

4. Contents of study

The study will include the following:

- Review the current documentation and gauge the views of the CEO and Chair
- Via a facilitated Board member workshop agree the organisation's Vision and Mission
- Develop the proposed BSS strategic pillars which will enable the Vision and Mission to be delivered over the next four years
- Detail the core 'owners' responsible for each pillar
- Detail the Key Performance Indicators for each pillar
- Ensure that all outcomes are fully owned by the BSS Board and senior executive staff

The desired outcome of the review is a tight strategic document which sets out the organisation's Vision, Mission, and Strategy for the next four years, along with the Key Performance Indicators for each area through which the BSS will deliver the strategy. This document must be considered fit for purpose by UK Sport in their assessment of BSS's Governance. It must satisfactorily address the funding trigger currently in place in the funding agreement that UK sport and BSS have entered in to.